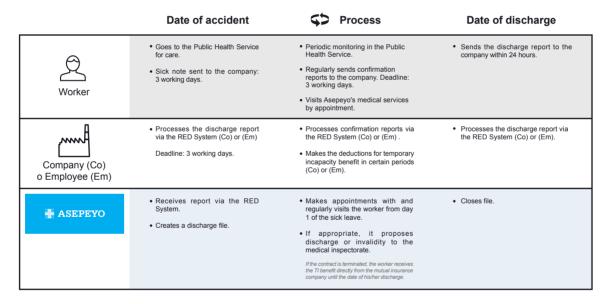
■ Procedure in the event of an accident at work involving sick leave

♦ Process Date of accident Date of discharge Notifies his/her company of the Periodic delivery of confirmation Reason for discharge accident, requests the medical care form and goes to the Asepeyo reports. Deadline: 3 working days. Send to company within 24 hours of the discharge report. Worker Sends sick note to the company. Deadline: 3 working days. Fills in the care form (Co) and gives it to the worker. Prepares the accident report and processes it through the DELTA or CONTA (Co) or (Em) system. Deadline: 5 working days after the discharge · Processes the admission form through the RED System (Co) or (Em). Processes the discharge form via the RED System (Co) or (Em). Deadline: 3 working days as from Deadline: 3 working days as from receipt. Company (Co) o Employee (Em) Medical care Medical care and rehabilitation. · End of care **ASEPEYO** Issues the medical sick note and gives it to the worker with the request for the accident report Sends the company and/or employee the electronic notifications (e-confirmation). Sends e-AT to the company and/or employee on the same day of registration. From the 1st to the 4th of each month, the list of delegated pay deductions linked to this leave uploaded to the website. Sending an e-AT notification of leave to the company and/or employee on the same day as the In the event of the worker's employment contract being terminated, Asepeyo assumes the temporary incapacity benefit until the date on which he/she is discharged.

■ Procedure in the event of a common contingency with sick leave



■ Procedure in the event of an accident at work not involving sick leave

